

SCHOOL SAFETY COMMITTEE

We at SGNPS consider our students' safety to be our utmost priority. In this regard, we strictly abide by the safety checklist provided by the Directorate of Education.

With the aim of creating a safe and secure environment for children, we have constituted a School Safety Committee as per the guidelines.

This Committee undertakes a 'Monthly Safety Walk' to keep in check that all necessary steps are being taken for student safety.

A safety suggestion or safety complaint box is also placed at prominent school locations in order to take in queries, complaints, and suggestions.

We facilitate a culture of ZERO TOLERANCE towards safety lapses amongst children, parents, and staff through awareness-building measures and discussions.

MEMBERS OF SCHOOL SAFETY COMMITTEE

PRINCIPAL	:	Ms. SHIKHA GUPTA
VICE PRINCIPAL	:	Ms. SHOBHA RANA
ADMINISTRATIVE OFFICER	:	Mr. DEEPAK SHARMA
PRIMARY TEACHER	:	POONAM SAINI
PTA MEMBERS	:	a. SONIA KAUR b. PANKAJ SONEJA c. RUCHI PAUL d. RITU BANSAL
STUDENTS MEMBERS	:	a. BHAVI KAUR (XII A) b. KAVYANSH SONEJA (V A) c. OJAS PAUL (VII A) d. BHUMIKA AGGARWAL (VIII C)

SAFETY AND SECURITY RULES

We believe in keeping our children safe and their safety comes first. In order to ensure safety and security of our children, we request your cooperation in the following aspects.

1. You are requested to report only at the reception for any correspondence with the office/ teaching staff and wait at the reception for further instructions.
2. Ensure that the children wear their I-Card at all time. Loss of I-Card must be reported to the Class Teacher immediately.
3. Exit during school hours is allowed only in case of extreme emergencies with a Gate pass made after written approval by the Class teacher and Principal. Also, student will not be allowed to leave with anyone other than their relative.
4. For us to communicate to the parent quickly in case of emergency, please make sure that you fill the personal information form in the School Almanac. In case of any change in your Address/ Phone no. kindly give an application to the Class Teacher and in the School Office.
5. As the school doesn't have its own transport, so it is imperative that parents ensure that their choice of transport is screened for safety. Van/ Rikshaw drivers should have proper police verification/ Police Clearance Certificate.
6. Due to Security reasons Parents/ Attendants are not allowed to send any Eatables/ Tiffin boxes/Water Bottles to their wards after school begins.
7. Parent must inform the Class Teacher in writing about medical needs of their wards, if any.
8. Ensure that the students do not carry any pointed objects to school including metallic water bottles and steel scale.